

External Testing Form

In order to appropriately support your child as a learner, the school requires that you provide reports and results of all educational testing or evaluations. This testing can include, but is not limited to, cognitive assessments, psychoeducational evaluations, and neuropsychological evaluations. This information helps us better support your child and is required to make accommodations. **No accommodations can be made without official documentation.**

Cognitive assessment is of critical importance in diagnosing a learning disability or other disabilities that affect classroom learning. Learning and other applicable disabilities may be diagnosed (1) by qualified school or educational psychologists; (2) by clinical psychologists; and (3) by clinical neuropsychologists who are trained and experienced in the assessment of children and adolescents. St. Benedict Catholic School will cooperate fully with parents and professionals in the assessment process, but **arranging and paying for assessment is the responsibility of the parents.**

Official documentation should include a discussion of preexisting or coexisting disorders, including behavioral, medical, neurological, and personality disorders, along with any history of medication use that may affect the individual's learning.

In accordance with the school's accommodation policy and process, accommodations may be offered for students with documented learning disabilities and for students with other documented disabilities that affect classroom learning. **Timely submission of documentation and a meeting with the Dean of Students is required for all accommodations.**

Confidentiality

Official documentation of a student learning issue is placed in the student's file. Student records are kept on file in the school office. These files contain the results of standardized testing, report cards, health records, and official correspondence or documentation concerning the student. All information contained in the files is confidential and is not discussed with anyone except the family and school staff who have a need to know. Student records are accessed only in the school office/faculty room and are never removed from the office area.

Please support your St. Benedict's in providing the best education possible for your child by sharing any pertinent documentation. To assist the school in collecting this information, please fill out the section below.

Student Name: _____

___ The student has not had any of the testing or evaluations discussed above.

___ The student has had some of the testing or evaluations discussed above and documentation **has been** provided to the school.

___ The student has had some of the testing or evaluations discussed above and documentation **has not been** provided to the school. I understand that I am expected to provide this documentation.

Signed: _____ Date: _____